

FORSYTH TOWNSHIP PUBLIC LIBRARY BOARD MEETING

Wednesday, May 12, 2021, 5:30 p.m.

VIA ZOOM PHONE CONFERENCE

Zoom Meeting ID: 650 706 5111

Password: Forsyth

Board Members Present: President Donna Adams attending remotely in Forsyth Township, Gwinn; Vice President Brian Rice attending remotely in Forsyth Township, Gwinn; Trustee Catrina Suardini attending remotely in Forsyth Township, Gwinn; Trustee Karen Pascoe attending remotely from Forsyth Township, Gwinn; Trustee Fran Lukkarinen attending remotely in Forsyth Township, Gwinn. A quorum was established.

Board Members Absent: Linda Buck

Also Present: Library Director Leslie Makela, remotely in Forsyth Township, Gwinn, and Forsyth Township Trustee Liaison to the Library Connie Heikkila, remotely in Forsyth Township, Gwinn.

1. **Call to Order:** President Donna Adams called the meeting to order at 5:30 p.m. via Zoom meeting.
2. **Approval of Agenda: Motion by Fran Lukkarinen/second by Karen Pascoe to approve the May 12, 2021, agenda as presented. Motion passed by roll call vote.**
3. **Public Participation:** None.
4. **Approval of Minutes: Motion by Karen Pascoe/second by Brian Rice to approve the April 14, 2021 meeting minutes as presented. Motion passed by roll call vote.**
5. **Library Director Report:** Please see written report
6. **Financial Report**
 - Director Makela met with John Larson to begin planning the schematics for the new circulation desk.
 - **Motion by Donna Adams/second by Fran Lukkarinen to approve payment of the May bills in the total amount of \$4,831.55. Motion passed by roll call vote.**
7. **Unfinished Business:**
 - Brian Rice reported that there have been four new orders for shirts through Teegora since adding several new color choices.
 - **Motion by Donna Adams/second by Brian Rice to approve the mission statement for the library. Motion passed by roll call vote.** The mission statement shall read: The mission of the Forsyth Township Public Library is to provide access to informational, educational, cultural, and recreational materials and services in a variety of formats and technologies; and to uphold the intellectual freedom of all members of the community.
8. **New Business:**
 - Director Makela will contact All Seasons for a bid on window washing and washing the exterior of the building.
 - The Board brainstormed ideas for future plans under: Where do you want to be in fiscal year 2025? Director Makela will work with staff to narrow down priorities for planning.
9. **Public Participation:** None.

10. Board Member Comments: None.

11. Adjournment: President Donna Adams adjourned the meeting at 6:15 p.m.

The next Library Board meeting is scheduled for June 9, 2021, at 5:30 p.m. via Zoom.

Respectfully Submitted,

Catrina Suardini

Linda Buck, Secretary

Note: To help ensure a quorum at the next Board meeting, please contact the Library Director at 346-3433 if you are unable to attend.