

FORSYTH TOWNSHIP PUBLIC LIBRARY BOARD MEETING
Wednesday, July 14, 2021, 5:30 p.m.
Donna Adams Community Room

Board Members Present: President Donna Adams, Vice President Brian Rice, Trustee Catrina Suardini, Trustee Karen Pascoe, Trustee Fran Lukkarinen, and Trustee Linda Buck. A quorum was established.

Also Present: Library Director Leslie Makela and Forsyth Township Trustee Liaison to the Library Connie Heikkila.

1. **Call to Order:** President Donna Adams called the meeting to order at 5:30 p.m.
2. **Approval of Agenda: Motion by Brian Rice/second by Karen Pascoe to approve the July 14, 2021, agenda with the addition of 7.c. Update on Iron Street property. Motion passed.**
3. **Public Participation:** None.
4. **Approval of Minutes: Motion by Brian Rice/second by Linda Buck to approve the June 9, 2021, meeting minutes as presented. Motion passed.**
 - Motion by Karen Pascoe/second by Fran Lukkarinen to approve the June 23, 2021, special meeting minutes as presented. Motion passed.
 - Motion by Fran Lukkarinen/second by Linda Buck to approve the July 6, 2021, special meeting minutes as presented. Motion passed.
5. **Library Director Report:**
 - Please see written report.
 - Also, foot traffic has increased by 73% in the library.
6. **Financial Report**
 - **Motion by Catrina Suardini/second by Brian Rice to approve payment of the July bills with an addition of \$312.00 to Dave St. Arnaud, for a total amount of \$8,638.01. Motion passed.**
7. **Unfinished Business:**
 - In June fundraising received \$423.00 from the Fun Daze book sale and almost \$47.00 from Teegora sales.
 - The first set of specs on the circulation desk have been completed and the board was able to review a slide show of the plan.
 - The surveyor was able to find the back stakes on the Iron Street property. There has been no response yet from FEMA regarding flood zone insurance. The zoning board was updated with the correct survey information.
8. **New Business:**
 - **Motion by Karen Pascoe/second by Fran Lukkarinen to hire Karen Johnson to clean three times per week at a cost of \$100 per week beginning August 1, 2021, and to discontinue SCI Cleaning services as of July 31, 2021. Motion passed.**
 - The H.O.P.E. grant was discussed and the possible uses for such funds were discussed. Funds will be sought to cover Operating and Programming costs.
 - Fran Lukkarinen will attend the next SLC meeting with Donna Adams to possibly become the new representative from our board.
9. **Public Participation:** None

10. Board Member Comments:

- Linda Buck indicated that she felt the podcast turned out great and appreciated the efforts of those who made it.

11. Adjournment: President Donna Adams adjourned the meeting at 6:40 p.m.

The next Library Board meeting is scheduled for August 11, 2021, at 5:30 p.m. in the Donna Adams Community Room.

Respectfully Submitted,

Catrina Suardini

Linda Buck, Secretary

Note: To help ensure a quorum at the next Board meeting, please contact the Library Director at 346-3433 if you are unable to attend.