

Forsyth Township Public Library Special Board Meeting

Friday, January 29, 2021 at 12:00 p.m.

Zoom Meeting ID: 650 706 5111

Password: Forsyth

Board Members Present: President Donna Adams attending remotely in Forsyth Township, Gwinn; Vice President Brian Rice attending remotely in Forsyth Township, Gwinn; Secretary Linda Buck attending remotely in Forsyth Township, Gwinn; Trustee Fran Lukkarinen attending remotely in Forsyth Township, Gwinn; Trustee Karen Pascoe attending remotely from her vehicle traveling through New Mexico; and Trustee Catrina Suardini joined the meeting remotely at 12:07 p.m. in Forsyth Township, Gwinn. A quorum was established.

Board Members Absent: None.

Also Present: Forsyth Township Public Library Director Leslie Makela.

1. **Call to Order:** President Donna Adams called the meeting to order at 12:00 p.m. via Zoom to include roll call attendance.
2. **Public Participation:** None.
3. **New Business:**
 - a. **Review/Approve Job Posting for Library Clerk 2 and Hourly Rate:**
 - **Motion by Donna Adams/ second by Karen Pascoe to approve the job posting for Library Clerk 2 with an hourly rate of \$10.50/hr. Motion rescinded by Donna Adams after discussion/second by Karen Pascoe.**
 - **Motion by Donna Adams/second by Karen Pascoe to approve the job posting for Library Clerk 2 with an hourly rate of \$10.67/hr. Motion passed by roll call vote.**
 - b. **Approve Legal Advice for “No Vaccine, No Pay” Policy:** After discussion of the legal advice from the Library of Michigan it was decided to schedule a meeting of the Policy Committee to recommend language regarding the use of paid time off by employees with the expiration of the Families First Coronavirus Response Act on December 31, 2020.
4. **Public Participation:**
 - Director Makela reported that Rachel Urbiha submitted her resignation as Library Custodian effective February 7, 2021.
 - A bid for cleaning services will be sought from SCI with an estimate reported at the February 10, 2021 regular meeting.
5. **Board Member Comments:** None.
6. **Adjournment:** President Donna Adams adjourned the meeting at 12:40 p.m.

The next regular Board Meeting is scheduled for Wednesday, February 10, 2021 at 5:30 p.m. via Zoom.

Respectfully Submitted,

Leslie Makela, Director

Linda Buck, Secretary

Note: To help ensure a quorum at the next meeting please contact the Library Director at 346-3433 if you are unable to attend.