

## Forsyth Township Public Library Special Board Meeting

Friday, February 19, 2021 at 12:00 p.m.

Zoom Meeting ID: 650 706 5111

Password: Forsyth

**Board Members Present:** President Donna Adams attending remotely in Forsyth Township, Gwinn; Vice-President Brian Rice attending remotely in Forsyth Township, Gwinn; Secretary Linda Buck attending remotely in Forsyth Township, Gwinn; Trustee Fran Lukkarinen attending remotely in Forsyth Township, Gwinn; and Trustee Karen Pascoe resident of Forsyth Township attending remotely from Lake Havasu, Arizona. A quorum was established.

**Board Members Absent:** Trustee Catrina Suardini, excused.

**Also Present:** Forsyth Township Public Library Director Leslie Makela.

1. **Call to Order:** President Donna Adams called the meeting to order at 12:00 p.m.
2. **Public Participation:** None.
3. **New Business:**
  - a. **Approve Hire for Library Clerk 2: Motion by Donna Adams/second by Brian Rice to approve the hiring of Ashley Smith to fill the Library Clerk 2 vacancy at the starting rate of \$10.67 per hour with the start date of Tuesday, February 23, 2021. Motion passed by roll call vote.**
  - b. **Approve Amended 4<sup>th</sup> Quarter Adjustments: Motion by Donna Adams/second by Fran Lukkarinen to adjust expense line item: Professional Fees to \$3,850.00 for the 4<sup>th</sup> quarter of fiscal year 2021 to reflect total revenue of \$175,300.00 and total expenses of \$168,020.00. Motion passed by roll call vote.**
4. **Public Participation:** Director Makela reported that SCI would begin cleaning on Saturday, February 20, 2021.
5. **Board Member Comments:** None.
6. **Adjournment:** President Donna Adams adjourned the meeting at 12:20 p.m.

The next regular meeting of the Forsyth Township Public Library Board is scheduled for Wednesday, March 10, 2021 via Zoom.

Respectfully Submitted,

Leslie Makela, Director

Linda Buck, Secretary

Note: To help ensure a quorum at the next meeting, please contact the Library Director at 346-3433 or via email if you are unable to attend.