

FORSYTH TOWNSHIP PUBLIC LIBRARY BOARD MEETING
Wednesday, August 11, 2021, 5:30 p.m.
Donna Adams Community Room

Board Members Present: President Donna Adams, Vice President Brian Rice, Trustee Catrina Suardini, Trustee Karen Pascoe, Trustee Fran Lukkarinen, and Secretary Linda Buck. A quorum was established.

Also Present: Library Director Leslie Makela, Forsyth Township Trustee Liaison to the Library Connie Heikkila, Architect John Larson and Leslie Willig.

1. **Call to Order:** President Donna Adams called the meeting to order at 5:30 p.m.
2. **Approval of Agenda: Motion by Brian Rice/second by Linda Buck to approve the August 11, 2021, agenda with the addition of 8.e. Carpet Cleaning. Motion passed.**
3. **Public Participation:** None.
4. **Approval of Minutes: Motion by Linda Buck/second by Karen Pascoe to approve the July 14, 2021, meeting minutes as presented. Motion passed.**
-Motion by Fran Lukkarinen/second by Catrina Suardini to approve the July 19, 2021, special meeting minutes as presented. Motion passed.
5. **Library Director Report:** See written report. Director Makela also reported that the library received a \$100 stipend from the Superiorland Library Cooperative for the summer reading program.
6. **Financial Report**
 - **Motion by Fran Lukkarinen/second by Karen Pascoe to approve payment of the August bills with an addition of \$119.98 to Quill and \$1347.85 to the Superiorland Library Cooperative, for a total amount of \$4,110.86. Motion passed.**
7. **Unfinished Business:**
 - **Motion by Brian Rice/second by Linda Buck to approve the cost of \$580.00 to install automatic door closures on the bathroom doors by Wolverine Door Service Inc. Motion passed.**
 - It was decided that the board would break into two groups to meet to discuss the new circulation desk design.
 - The board reviewed a slide show of different options regarding the circulation desk presented by John Larson.
 - The Finance Committee will meet in September to discuss options for increasing staff pay to be presented at the October 13, 2021, board meeting.
8. **New Business:**
 - **Motion by Fran Lukkarinen/second by Linda Buck to approve the estimate from All Seasons for carpet cleaning in the amount of \$851.00. Motion passed.**
 - Director Makela will ask Lynn for liquid, high interest options for investing the proceeds from the sale of the Iron Street Property.
9. **Public Participation:** Employee, Leslie Willig, stated that she felt it was very important to think about the employee suggestions for the circulation desk and the reasons behind some of the design when the board is trying to come up with a final design.

10. Board Member Comments: Karen Pascoe asked where the September meeting would be held.

11. Adjournment: President Donna Adams adjourned the meeting at 7:05 p.m.

The next Library Board meeting is scheduled for September 8, 2021, at 5:30 p.m. in the Donna Adams Community Room.

Respectfully Submitted,

Catrina Suardini

Linda Buck, Secretary

Note: To help ensure a quorum at the next Board meeting, please contact the Library Director at 346-3433 if you are unable to attend.