

FORSYTH TOWNSHIP PUBLIC LIBRARY BOARD MEETING

Wednesday, May 13, 2020, 5:30 p.m.

VIA ZOOM PHONE CONFERENCE

Meeting ID: 896 5813 2443

Password: Forsyth

Board Members Present: Donna Adams, Fran Lukkarinen, Linda Buck, Brian Rice, Dwight Sunday, and Catrina Suardini. A quorum was established.

Board Members Absent: None.

Also Present: Forsyth Township Public Library Director Leslie Makela

1. **Call to Order:** President Donna Adams called the meeting to order at 5:32 p.m. via Zoom meeting.
2. **Approval of Agenda: Motion by Dwight Sunday/second by Brian Rice to approve the May 13, 2020, agenda with the addition of 8.a. Reopening Library, motion passed by roll call vote.**
3. **Approval of Minutes: Motion by Linda Buck/second by to Fran Lukkarinen to approve the April 2020, meeting minutes, with a change to indicate that the meeting was held via Zoom phone conference. Motion passed by roll call vote.**
4. **Library Director Report:**
 - Director Makela indicated that the \$125 fee paid for the Rural Library Conference was returned due to cancellation of the event
 - Director Makela reported that there will be a 6% increase in the fee for RIDES beginning in July 2020, to a new total of \$2,823.
6. **Financial Report**
 - Per Supervisor Boogren, there will be an expected 33% decrease in state revenue sharing due to the pandemic.
 - All capital improvements are currently on hold, but the library is saving money on supplies and programming.
 - **Approval of May Bills: Motion by Donna Adams/second by Fran Lukkarinen to approve payment of the May bills in the total amount of \$2,915.78. Motion passed by roll call vote.**
7. **Unfinished Business:**
 - The fundraising committee indicates that the decision has been made to cancel the October fundraiser tea due to the uncertainty of the pandemic.
8. **New Business:**
 - Director Makela discussed her vision of how the library anticipates curbside service working once the library is allowed to reopen and the idea of opening in stages.
 - Director Makela indicated that the supply of plastic bags already in the library can be used for curbside service as they have not been handled in the past two months.

9. Public Participation: None.

10. **Board Member Comments:** Linda Buck and Brian Rice praised Director Makela for her hard work and preparedness during this pandemic closure.
11. **Adjournment:** President Donna Adams adjourned the meeting at 6:05 p.m.

The next Library Board meeting is scheduled for Wednesday, June 10, 2020, at 5:30 p.m. via Zoom Conference.

Respectfully Submitted,

Catrina Suardini

Linda Buck, Secretary

Note: To help ensure a quorum at the next Board meeting, please contact the Library Director at 346-3433 if you are unable to attend.