

**FORSYTH TOWNSHIP PUBLIC LIBRARY BOARD MEETING**  
**Wednesday, October 9, 2019, 5:30 p.m.**  
**Donna Adams Community Room**

**Board Members Present:** Donna Adams, Fran Lukkarinen, Linda Buck, Catrina Suardini, Brian Rice, and Dwight Sunday. A quorum was established.

**Also Present:** Forsyth Township Public Library Director Leslie Makela, Forsyth Township Trustee Liaison to the Library Chris Adams.

1. **Call to Order:** President Donna Adams called the meeting to order at 5:30 p.m.
2. **Approval of Agenda: Motion by Dwight Sunday/second by Brian Rice to approve the October 9, 2019, meeting agenda. Motion passed.**
3. **Public Participation:** None
4. **Approval of Minutes: Motion by Brian Rice/second by Fran Lukkarinen to approve the September 11, 2019, meeting minutes as presented. Motion passed.**
5. **Library Director Report:**
  - Please see written report.
  - Director Makela indicates that the new circulation policy has been working well and they have not received any major complaints about it.
  - Director Makela signed a contract to have Yooper Natural Haunts give their presentation on November 11, 2019, at 6:30 p.m. She has applied for a mini grant of \$250.00, and our cost will be \$165.00.
  - Director Makela indicates that the library will remain open until 7:00 p.m. on Halloween to allow the children to warm up and get some treats even though these are not the normal working hours of the library on a Thursday.
6. **Financial Report**
  - It was decided that the Board will wait until the last quarter to do budget adjustments.
  - Director Makela emailed North Oak Furniture to check the status of the shelving. North Oak indicates that all supplies are in and they are hoping for installation of the shelves at the end of October as they are booking three weeks out.
- 6c. **Approval of October Bills: Motion by Donna Adams/second by Dwight Sunday to approve payment of the October bills in the total amount of \$3,624.92. Motion passed.**
  - Total donations at this time are \$2,069.00.
7. **Unfinished Business:**
  - There are 10 tickets left for the tea to be held on October 12, 2019. Fran Lukkarinen indicated that a total of 80 tickets were available and there was discussion of possibly increasing the number of tickets available for next year, however, Fran indicated that she would like to keep the size of the event the same.
  - Donna Adams and Brian Rice met with Superintendent Sandra Petrovich of the Gwinn Community Schools to discuss the Iron Street property. The school is interested in looking at a possible purchase. Donna Adams

indicated that she offered the same price to be \$20,000 as we would include the surveys that the library has already had done on the property.

- Director Makela indicated there were two applicants for the cleaning position and her recommendation is Breanna Brolin. **Motion by Donna Adams/second by Dwight Sunday to hire Breanna Brolin at \$10.00 per hour for 10 hours per week for the cleaning position.**
- Director Makela indicated there were five applicants for the desk position and her recommendation was for Erin Piefer. **Motion by Donna Adams/second by Fran Lukkarinen to hire Erin Piefer at \$10.50 per hour for 15 hours per week.**

**8. New Business:**

- The current Superior Library Cooperation representative is Dwight Sunday and it is time to select a representative for the upcoming year. Dwight Sunday offered to continue in his position. **Motion by Donna Adams/second by Linda Buck to have Dwight Sunday continue as the representative.**

**9. Public Participation:** Chris Adams indicated that due to the reassessing of all properties in the Township, that there will most likely be a benefit to the township, but the schools may experience a disadvantage. PPT-PILT payments have ended due to a decision by the Governor.

**10. Board Member Comments:**

- Brian Rice indicated that he has been getting positive reviews from the 6th graders that have been coming to the library monthly as a class.
- Linda Buck thanked Dwight Sunday for continuing as the representative for the Superior Library Cooperation.
- Fran Lukkarinen encouraged everyone to sell the remaining 10 tickets for the tea.
- Dwight Sunday indicated that the Superior Library Association approved a \$10,000 sound booth at Peter White Library to record Upper Peninsula authors' books.

**11. Adjournment:** President Donna Adams adjourned the meeting at 6:05 p.m.

The next Library Board meeting is scheduled for Wednesday, November 13, 2019, at 5:30 p.m. in the Donna Adams Community Room.

Respectfully Submitted,

Catrina Suardini

Linda Buck, Secretary

Note: To help ensure a quorum at the next Board meeting, please contact the Library Director at 346-3433 if you are unable to attend.