

FORSYTH TOWNSHIP PUBLIC LIBRARY BOARD MEETING
Wednesday, December 11, 2019, 5:30 p.m.
Donna Adams Community Room

Board Members Present: Donna Adams, Fran Lukkarinen, Linda Buck, Catrina Suardini, Brian Rice, and Dwight Sunday. A quorum was established.

Also Present: Forsyth Township Public Library Director Leslie Makela, Forsyth Township Trustee Liaison to the Library Chris Adams.

1. **Call to Order:** President Donna Adams called the meeting to order at 5:30 p.m.
2. **Approval of Agenda with subtraction of 8c FSA (Flexible Spending Account):** Motion by Dwight Sunday/second by Linda Buck to approve the December 11, 2019, agenda. Motion passed.
3. **Public Participation:** None
4. **Approval of Minutes:** Motion by Brian Rice/second by Fran Lukkarinen to approve the November 2019, meeting minutes as presented. Motion passed.
5. **Library Director Report:**
6. **Financial Report**
 - **6c. Approval of December Bills:** Motion by Donna Adams/second by Linda Buck to approve payment of the December bills in the total amount of \$1,654.39. Motion passed.
7. **Unfinished Business:**
 - Donna Adams reported that she received a call from Superintendent Sandra Petrovich and the school is not interested at this time in the Iron St. property.
8. **New Business:**
 - There was discussion of the evaluation of Director Leslie Makela and everyone agreed that she did very well.
 - **Motion by Fran Lukkarinen/second by Linda Buck to name Donna Adams as President. Motion passed.**
 - **Motion by Fran Lukkarinen/second by Linda Buck to name Brian Rice as Vice President. Motion passed.**
 - **Motion by Donna Adams/second by Dwight Sunday to name Linda Buck as Secretary. Motion passed.**
 - **Motion by Brian Rice/second by Dwight Sunday to name Catrina Suardini as Recording Secretary. Motion passed.**
 - The Finance Committee will be made of Donna Adams, Leslie Makela, Brian Rice, and Catrina Suardini. The Finance Committee will meet on Friday, January 3, 2020, at 1:00 p.m.
 - The Personnel Committee will be made of Linda Buck, Fran Lukkarinen, and Brian Rice.
 - The Policy Committee will be made of Dwight Sunday, Catrina Suardini, Fran Lukkarinen, and Leslie Makela.
 - Library Board meetings will be held the second Wednesday of the month at 5:30 pm. for the ensuing year.

9. **Public Participation:** Chris Adams indicated that the new State salaries have been released and can be reviewed.
10. **Board Member Comments:**
 - Brian Rice commented that he appreciates the many activities and new ideas that the library is coming up with and he is always pleasantly surprised by the new things going on at the library.
 - Dwight Sunday commented that he appreciates the fact that the financial discussions are able to move quickly.
 - Fran Lukkarinen commented that she loves the fact that the meetings are quick and kept on track to get things accomplished.
11. **Adjournment:** President Donna Adams adjourned the meeting at 6:05 p.m.

The next Library Board meeting is scheduled for Wednesday, January 8, 2020, at 5:30 p.m. in the Donna Adams Community Room.

Respectfully Submitted,

Catrina Suardini

Linda Buck, Secretary

Note: To help ensure a quorum at the next Board meeting, please contact the Library Director at 346-3433 if you are unable to attend.