

**Forsyth Township Public Library Special Board Meeting
Tuesday, June 23, 2015
Forsyth Township Public Library Community Room**

Board Members Present: Donna Adams, Dwight Sunday, Fran Lukkarinen, Kathy Archibald and Kathy Holman. A quorum was established.

Board Members Absent: Elizabeth Robbins.

Also Present: Forsyth Township Library Director Pam Withrow, Forsyth Township Trustee Liaison to the Library Chris Adams and Recording Secretary Leslie Makela.

1. Call to Order: President Donna Adams called the meeting to order at 3:30 p.m.

2. Public Participation: Several comments on the successful Open House and Ribbon Cutting ceremony.

3. Unfinished Business:

a. Miscellaneous Building Issues:

* A donation of \$100.00 or more is required to have a name placed on the Fallen Heroes Memorial Plaque.

* Discussion of possibly obtaining a bike rack for the library from the Gwinn Clubhouse.

* Donna will talk to Eric Jancsi about cement bumpers to protect the building from cars.

b. Parking Lot Signage- County:

* Donna updated the board on the meeting she and Fran had with Kurt Tavola about signage for the parking lot. Cost for signage will be \$500.00.

* Signs Unlimited bid to install signage on the emergency exit door to include name, address and an arrow pointing to the main entrance. The cost is \$40.00 to create the lettering and \$40.00 to install.

* **Motion by Kathy Archibald/second by Kathy Holman to approve an amount not to exceed \$580.00 for parking lot signage and the emergency exit signage. Motion passed.**

c. Long Term Planning:

* Kathy Archibald explained that she would like to see the board create a long term plan for the library that clearly states goals and procedures moving forward.

* Discussion among board members of long term goals and plans. Budget literacy was determined to be the most important.

* Discussion of upgrading to fiber optic internet in the future. Pam will put a cost package together.

4. Public Participation: None.

5. Board Member Comment: None.

6. Adjournment: President Donna Adams adjourned the meeting at 5:45 p.m.

The next regular Library Board meeting is on Tuesday, July 14, 2015 at 3:30 p.m. in the Donna Adams Community Room.

Respectfully Submitted,

Leslie Makela, Recording Secretary Elizabeth Robbins, Secretary

Note: To ensure a quorum at the next meeting, please contact Library Director Pam Withrow at 346-3433 if you are unable to attend.