

Forsyth Township Public Library Special Board Meeting

Tuesday, February 17, 2015

Gwinn Clubhouse

Board Members Present: Donna Adams, Kathy Holman, Kathy Archibald and Fran Lukkarinen. A quorum was established.

Board Members Absent: Elizabeth Robbins and Dwight Sunday.

Also Present: Forsyth Township Library Director Pam Withrow, Forsyth Township Trustee Liaison to the Library Chris Adams, Recording Secretary Leslie Makela, Architects John Larson and Mike Lempinen.

1. Call to Order: President Donna Adams called the meeting to order at 3:30 p.m.

2. Public Participation: None.

3. Architect's Update:

* While providing the board with updates, John Larson reported:

1. The floor in the old assessor's mechanical room has to be leveled with a special fill.
2. The area beneath the steel column that was added required relocation of a water line that was discovered.
3. Clear coating of the wood window frames will have to wait for warmer weather.

a. Proposal for Marble: Motion by Donna Adams/ second by Kathy Archibald to accept the proposal by North Oak Manufacturing to salvage, cut, polish and install the marble windowsills in the new building. Motion passed.

4. Financial:

a. Approve FY '16 Budget: Motion by Donna Adams/ second by Fran Lukkarinen to approve the Fiscal Year 2016 budget with Revenues in the amount of \$169,100.00 and Expenses in the amount of \$175,565.00. Motion passed.

* Please see attached FY '16

b. Approve Retirement for Withrow and Malashanko: Motion by Donna Adams/ second by Kathy Archibald to approve a retirement payment to Pam Withrow in the amount of \$2,000.00 plus tax liability and a retirement payment to Pat Malashanko in the amount of \$500.00 plus tax liability with funds to be paid no later than June 30, 2015. Motion passed.

5. Public Participation: None.

6. Board Member Comment: Members discussed the upcoming spaghetti dinner fundraiser.

7. Adjournment: President Donna Adams adjourned the meeting at 4:15 p.m.

The next regular library board meeting is scheduled for Tuesday, March 10, 2015 at 3:30 p.m.

Respectfully Submitted,

Leslie Makela, Recording Secretary

Elizabeth Robbins, Secretary

Note: To ensure a quorum, please contact Library Director Pam Withrow if you are unable to attend at 346-3433.