

**Forsyth Township Public Library Special Board Meeting
Tuesday, April 21, 2015
Forsyth Township Public Library Community Room**

Board Members Present: Donna Adams, Kathy Holman, Dwight Sunday, Elizabeth Robbins, Fran Lukkarinen and Kathy Archibald. A quorum was established.

Board Members Absent: None.

Also Present: Forsyth Township Library Director Pam Withrow, Forsyth Township Trustee Liaison to the Library Chris Adams, Recording Secretary Leslie Makela, Architects John Larson and Mike Lempinen.

1. Call to Order: President Donna Adams called the meeting to order at 3:30 p.m.

2. Public Participation: Chris Adams stated that the library is looking beautiful.

3. Architect's Update:

* John Larson and Donna Adams reviewed the bid cost for paving the parking lot, the new emergency exit door and the soffit and fascia for the front of the old assessor's building.

* John reviewed the site engineering plan requirements to correct the drainage problems.

4. Unfinished Business:

a. ZBA Comments- Possible Press Release:

* Discussion of the meeting results on April 15, 2015.

* Next ZBA meeting is scheduled for Wednesday, May 13, 2015 at 7:00 p.m. at the Gwinn Clubhouse in the Lions Room.

* Discussion of putting a statement out to the public on the library Facebook page and website concerning the issue with the Zoning Administrator.

b. Use of Main Entrance: Pam updated the board on the plan for door guards at the temporary entrance/exit during the prep work for the parking lot.

c. Plaque Update: Fran and Kathy Holman updated the board on available plaque designs and received suggestions from board members.

d. Furnishings: Motion by Fran Lukkarinen/ second by Dwight Sunday to approve a total not to exceed \$5,000.00 for furnishings. Motion approved.

e. Open House/Dedication of the New Building:

* Fran asked the board for ideas on days, times, etc for hosting the event.

* Pat Malashanko will be working with Fran and Kathy Archibald.

f. Comp Time Policy: Tabled.

5. New Business:

a. Township Loan:

* Donna reported that Supervisor Joe Minelli has offered to discuss with the Township board the possibility of loaning the library the money to complete the paving of the parking area NW of the library to Slate Alley at a minimal interest rate. Consensus of the board to move forward if the offer is made.

*** Motion by Kathy Archibald/ second by Dwight Sunday to approve an amount not to exceed \$23,720.00 for soffit, fascia, sidewalk, new door and paving of the parking lot. Motion passed.**

* Soffit/fascia= \$4,946.00, sidewalk= \$3,719.54, door= \$4,555.00 and paving= \$10,500.00.

6. Public Participation: Chris Adams thanked the board for their efforts for the community.

7. Board Member Comment: None.

8. Adjournment: President Donna Adams adjourned the meeting at 5:30 p.m.

A special board meeting is scheduled for Tuesday, April 28, 2015 at 3:30 p.m. in the Forsyth Township Public Library community room.

The next regular board meeting is scheduled for Tuesday, May 12, 2015 at 3:30 p.m. in the Forsyth Township Public Library community room.

Respectfully Submitted,

Leslie Makela, Recording Secretary

Elizabeth Robbins, Secretary

Note: To ensure a quorum at the next meeting, please contact Library Director Pam Withrow at 346-3433 if you are unable to attend.