

Non-Resident Fee Policy

Effective January 1, 2021, all non-residents will be charged a fee to gain access to services at the Forsyth Township Public Library (FTPL). Cards will be valid from the date of issue until the end of the time period purchased. Non-Resident FTPL cards are non-refundable.

Annual Individual Non-Resident Fee: \$50.00

Annual Family Non-Resident Fee: \$80.00

Seasonal (3-months) Individual Non-Resident Fee: \$25.00

Seasonal (3 months) Family Non-Resident Fee: \$40.00

Resident definition is any person who can prove legal residency within Forsyth Township, or owns real property within Forsyth Township.

Proof of residency is required upon application for a library card.

Household members authorized to use the Family library card will be listed by the financially responsible party at the time of application.

All applicants for a resident library card must provide legal proof of identification and proof of current address. Examples of proof of identification and current address include:

One of the following:

- A valid Michigan Driver's License with current address
- A valid Michigan ID issued by the Secretary of State's Office with current address

Or any combination of 2 of the following items:

- Any picture ID such as student ID or passport
- Any of the following with a Forsyth Township address:
 - Current utility bill
 - Current lease agreement
 - Current bill from a major credit card company
 - Current bank statement
 - Current property deed for real property
 - Current real property tax receipt for real property
 - Rent receipt for residential real property
 - Valid voter registration card
 - Postmarked mail

All FTPL card holders will have access to public computers and the library's print, audio-visual, and digital collections. Patrons in good standing as defined in the library's Circulation Policy will also have access to the Inter-Library Loan (ILL) program.

All library card holders will need to provide their card when checking items out of the library and when they need to use public computers. The first library card is provided. Lost or stolen cards are \$3.00 to replace. Please see the Circulation Policy for further information.

Non-residents who do not wish to purchase a library membership will be charged a **\$5.00** fee to use a Guest Pass for public computers for each visit. All daily time restrictions will apply as well as printing costs. The first five pages per day will be free to print with each additional page costing \$.10 each.

All copy and fax service costs will remain the same for both residents and non-residents.

Adopted: October 14, 2020