

Effective January 9, 2020

All copy, fax, and staff -assisted scan orders must be received 45 minutes prior to closing.

Copy charge: 25 cents per page. Seniors age 55 or older, 10 cents per page.

Fax charge: \$1.00 per page plus \$1.00 for long distance per fax job.

If faxing & copy orders are not completed at the time of closing, the order will carry over to the next business day.

Faxing on Saturdays is dependent on staff availability.

Self-Scan: No charge.

Patron computers and other machines turn off 15 minutes prior to closing.

New and Lost Cards:

Application(s) for a new Library Card must be filled out 45 minutes prior to closing. No charge.

A Lost Card is \$3.00 to replace.